Army Review Boards Ag

Serving Soldiers, Veterans, and their Families,
with Justice, Equity, Civility and Compassion

Mission and Functions

- **The Army Review Boards Agency (ARBA), acting on behalf of the Secretary, operating through Civilian and Military professionals, adjudicates Soldiers' and Veterans' cases (over 22,600 cases annually) in an impartial manner, ensuring each decision is fair, just and equitable, recognizing outcomes affect individual careers, livelihood, and public safety.**

- **ARBA's 14 component Boards are authorized 132 personnel (116 civilians and 16 military) with 105 DA senior civilian volunteer board members for the Army Board for Correction of Military Records.**

- **As a Field Operating Agency reporting to the Secretary of the Army,**

ARBA assists in self-regulating the Army to maintain trust with Soldiers,

ARBA Vision and Values

VISION

To be an adaptable, cohesive and collaborative team of highly qualified, responsive and compassionate professionals dedicated to customer service, transparency, justice and equity for Soldiers, Veterans, Army Civilians, Families, the Army, Congress and the public, using efficient and effective processes and the best technology available.

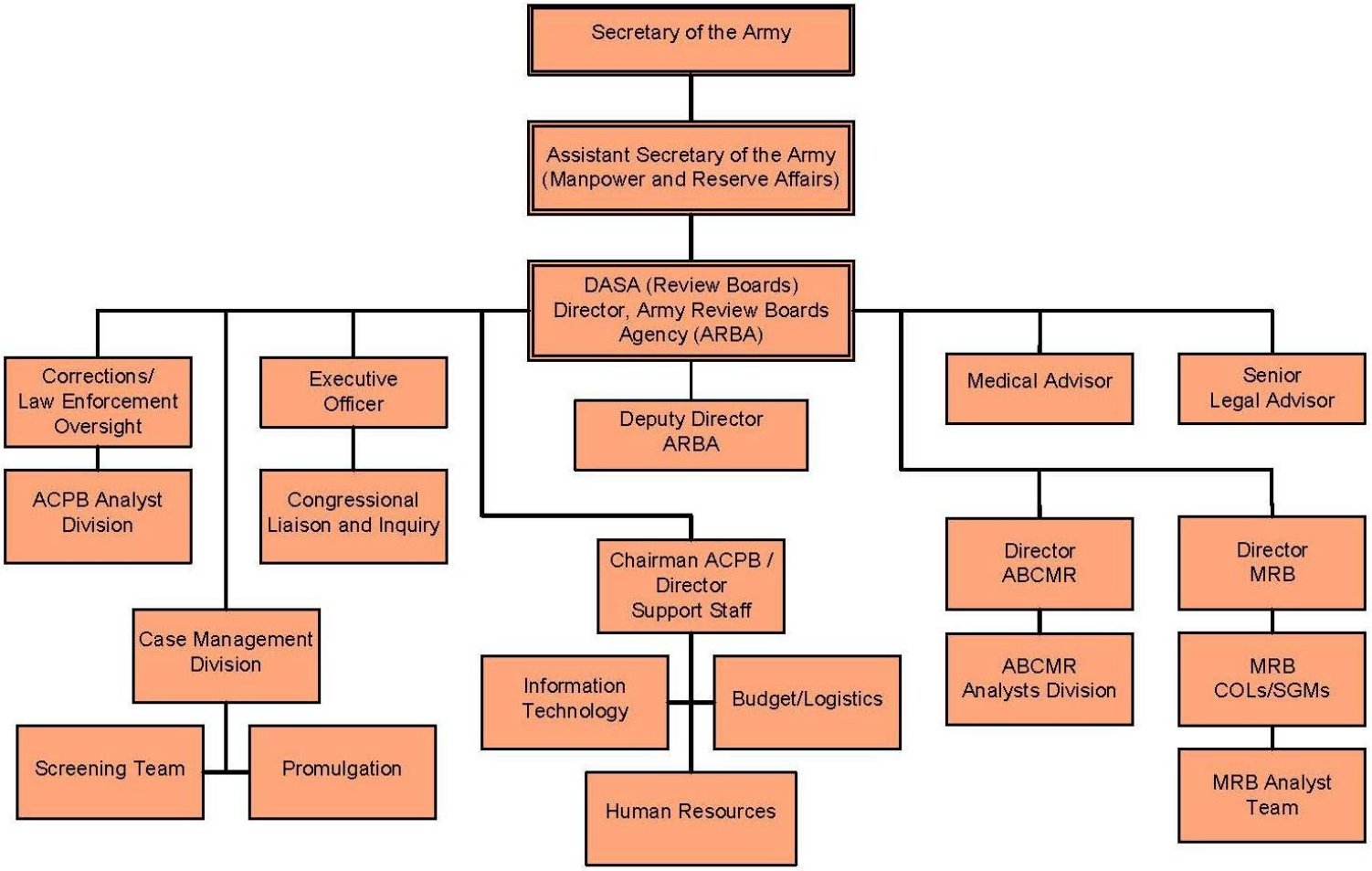
VALUES

- **Equity – Produce consistent decisions based on fairness and justice considering the merits of each case.**
- **Civility – Treat everyone with dignity and respect.**
- **Compassion – Provide understandable and fair relief considering the Soldier's service, unique circumstances and the Nation's interest.**
- **Justice – Apply law and policy to each case in a fair, thorough, timely, and impartial manner.**

FY 15 Priorities

- **Meet and exceed Congressional Mandate for case processing time (90% within 10 months – 100% within 18 months)**
- **Support Secretary of the Army and ASA (M&RA) priorities and initiatives**
- **Proactively pursue legislative and regulatory changes to improve our service to customers**
- **Complete contract in support of business process analysis and improvements**
- **Complete new ACTS contract**
- **Trend analysis of cases and systemic corrective actions**
- **Outreach and responsiveness to Congress, Veterans' Organizations, and Army Commands**

ARMY REVIEW BOARDS AGENCY



ARBA Boards

- Army Board for Correction of Military Records (ABCMR)
- Army Discharge Review Board (ADRB)
- Army Grade Determination Review Board (AGDRB)
- Army Board of Review for Eliminations (ABRE)
- Army Ad Hoc Board (AAHB)
- Army Active Duty Board (OTRA Officers) (AABB)
- Army Special Review Board (ASRB) – evaluations
- DA Suitability Evaluation Board (DASEB)
- DA Conscientious Objector Review Board (DACORB)
- Army Physical Disability Appeal Board (APDAB)
- Army Physical Disability Review Board (APDRB)
- Army Disability Rating Review Board (ADRRB)
- Interment, Inurnment, & Memorialization Review Board (IIMRB)
- Army Clemency and Parole Board (ACPB)
- (Army Decision Authority for DoD Physical Disability Board of Review (PDBR))

Military Review Boards (MRB)

Procedural Highlights - Most Boards

1. **Soldier/Veteran/Family Member submits an application:**
   - **Applicant bears the burden of proof**
   - **Must exhaust other administrative remedies**
2. **ARBA Staff analyzes the case:**
   - **Presumption of administrative regularity**
   - **Boards are not investigative bodies**
   - **Assembles facts from military records, advisory opinions, applicant's supporting evidence, regulations, and laws**
   - **Some cases are administratively closed if there are no records, case is not appropriate for Board review, or issue can be corrected administratively**
3. **Staff analysis and case materials are submitted to a Board for consideration and vote**

Army Board for Correction of Military Records

Board of 3 DA Senior Civilians

- The highest administrative board in the Army established by Title 10, U.S. Code, section 1552 to correct errors and injustices in military records.

Army Administrative "Supreme Court"

- Awards
- Separations
- Promotions
- Retirements
- Disabilities
- Evaluation Reports
- Pay and Allowances
- Survivor Benefit Plans
- Homes of Record
- Titling Decisions
- Clemency Petitions
- Memoranda of Reprimand

14,123 Cases in FY15

Army Discharge Review Board

Board of 5 COLs/LTCs/SGMs/Civilians

- **Established by Title 10, U.S. Code, section 1553 to review discharges of former Soldiers:**
  - **For propriety and equity**
  - **15-year statute of limitations**
  - **Excludes General Court Martial discha and disability separations**

- **Procedures include:**
  - **Personal appearance and records revi**
  - **Priority processing for Army diagnose**

  on the Board

- **Factors commonly considered by the Board:**
  - **Propriety: due process, limited use**
  - **Equity: characterization to PTSD contributed**

2,556 Cases in FY15

Other Military Review Boards

Board of 3 Colonels / Sergeants Major

- **Army Special Review Board (ASRB)**
  - Enlisted Evaluation Appeals
  - Officer Evaluation Appeals

164 Enlisted Cases
90 Officer Cases
397 Cases in FY15

- **DA Suitability Evaluation Board (DASEB)**
  - filing appeals

Board of 3 Colonels, 1 Attorney, and 1 Chaplain

- **DA Conscientious Objector Review Board (DACORB)**
  - Category 1-O = separation
  - Category 1-A-O = reassignment to non-combatant duties

14 Cases in FY15

Legal Special Staff

Senior Legal Advisor, 3 Legal Advisors, I Paralegal

- **Senior Legal Advisor is a statutory position UP 10 USC 1555**
- **Provides legal review and advisory opinions on cases**
- **Administers grade determination and officer elimination Boards**
- **Voting member on Army Clemency and Parole Board**
- **Action Officer on issues of legislation, law, and related functions**
- **Acts on Freedom of Information (FOIA) requests and issues**
- **Provides DASA legal advice**

Grade Determination & Officer Separation Boards

Board of 3 Colonels or General Officers

- **Army Grade Determination Review Board**

  Determines highest grade in which a member served satisfactorily:

  - Enlisted Soldiers/warrant officers after serving

  30 total years on active and

  - Officer grade at time of retirement

  - At separation for disability

569 Cases FY15

rade Determination & Officer Separation Boar

Board of 3 Colonels

- **Army Board of Review for Eliminations**
  - **Reviews records and briefs of officers who have been recommended for elimination for misconduct or substandard performance by Boards of Inquiry in the field**
  - **Effective 20 Sep 2013, new cases Ad Hoc Board***

***19 Cases FY15**

- **Army Ad Hoc Board**
  - **Officer resignations for the good of the service in lieu of general court-martial**
  - **Resignations/discharges in lieu of elimination**
  - **Probationary officer elimination cases**

316 Cases FY15

Case Management Division

Director and 24 Personnel

- **Mission Statement:**
  - **Administrative support to all boards**
  - **Case processing**
  - **Advisory Opinions**
  - **Case corrections**
  - **ACTS accuracy**

- **Screening Team:**
  - **Handles all incoming applications**
  - **Builds cases in ACTS**
  - **Administrative closings**
  - **Ordering of records**
  - **Physical Disability Board of Review and Special Review Panel cases**
  - **Obtains all necessary documentation/opinions to facilitate the analysis process**

- **Promulgation Team:**
  - **Maintains the Agency's record copy in ACTS**
  - **Conducts final quality control**
  - **Publishes board directed corrections**
  - **Coordination with external agencies for other corrections**
  - **NARA records management**
  - **iPERMS corrections management**

Disability Boards

DASA (Review Boards) is the Decision Authority for Army Case Recommendations from the DoD Physical Disability Board of Review (PDBR)

- **Service members who were medically separated between 11 September 2001 and 31 December 2009, with a combined disability rating of 20% or less and not found eligible for retirement.**
- **PDBR staffed by medical and board members from all services**
- **Administrative support for the PDBR provided by US Air Force**
- **US Army PDA takes corrective a DASA(RB)**
- **3,803 cases total as of 30 June 2015**

Total = 1576 Cases in FY15

Congressional Liaison and Inquiries

Chief and 2 Personnel

- **The public face of ARBA-Provides top cover for the entire Agency**
- **ARBA Congressional Liaison and Inquiries responds to White House, DOD, and Army Secretariat correspondence**
- **Manages congressional and executive correspondence from the Pentagon utilizing the HQDA tracking system (Agency SACO)**
- **Operates the general inquiry email center "Ibox" for the Agency to respond to public inquiries**
- **Responds to general correspondence, Privacy Act requests, and submits reports as required**
- **Uses data put in ACTS to promote most inquiry responses-**

Corrections and Law Enforcement Oversight

Assistant Deputy and Operations Officer

- Provides SA Oversight of Army Corrections (Prisons) and Law Enforcement Systems
- Provides DASA advise on all corrections and law enforcement issues
- Coordinates all agreements with outside corrections agencies
- Action Officer on issues of corrections and law enforcement functions
- Manages Army American Correctional Association Accreditation Program
- Coordinates SA approval for transfer of prisoners to Federal Bureau of Prisons
- Conducts technical assistance visits of Army Correctional facilities

Army Clemency and Parole Board (ACPB)

1 Civilian Chair, 3 Colonels/Lt Colonels/Majors, 1 Legal Advisor

- **Conduct hearings for Army prisoners:**
  - Parole (10 USC 952)
  - Clemency (10 USC 874 & 953)
  - Restoration to Duty (10 USC 953)
  - Mandatory Supervised Release (DoDI 1325.07)
- **Review / approve transfers to the Federal Bureau of Prisons**
  - No death sentence or high profile prisoners
  - Must be discharged
  - Must have a year remaining on sentence
- **Manage supervisees in coordination with U.S. Probation Officers**
  - Track compliance; modify conditions
  - Impose sanctions; issue warrants; revoke supervision
- **Support victims and encourage th clemency and parole process**
  - Victim impact statements
  - Personal appearances

895 Cases in FY15

Support Staff

Director , 9 Civilians, and 12 IT Contractors

- **IT – computers and peripherals, network, information assurance, contractor support for systems and applications**

- **Human Resources and Admin – personnel, evaluations, awards, civilian pay, personnel security , emergency evacuation, mail and distribution, annual required training monitoring**

- **Budget and Logistics – budget execution, POM development, contracts, government travel (cards and DTS), supplies, equipment, facilities**

Medical Special Staff

Medical Advisor and Assistant Advisor

- Provides medical review and advisory opinions on cases
- Serves as medical advisor on Army Discharge Review Boards involving medical issues (PTSD, etc.)
- Conducts the Army Physical Disability Appeals Board
- Action Officer on medical and disability issues
- Provides DASA medical advice

Disability Boards

Board of 3 Colonels / Lieutenant Colonels (1-2 Medical Corps)

- **Army Physical Disability Appeal Board (APDAB)**
  Adjudicates disability ratings given active duty Soldiers in the disability pipeline referred from the Physical Disability Agency (PDA)

- **Army Physical Disability Review Board (APDRB)**
  Reviews claims by Soldiers retired or released from active duty without pay for physical disability; 15 year statue of limitation

- **Army Disability Rating Review Board (ADRRB)**
  Hears petitions from retired Soldiers (retired less than five years) for relief pertaining to percentag disability

Total = 4 Cases in FY15

Online Resources

- **ARBA Website: *http://arba.army.pentagon.mil***
  - **Information on ARBA Boards and applicant procedures**
  - **Frequently Asked Questions and Answers; ABCMR Applicant's Guide**
  - **Printable DD Form 149 (ABCMR) and DD Form 293 (ADRB)**
  - **ONLINE APPLICATION for ABCMR and ADRB!!**

- **Online Application: *http://actsonline.army.mil***
  - **Apply electronically to ABCMR and ADRB**
  - **Guides applicants through the process and provides helps**
  - **Signature page is printed at the end of the online application,**
    signed and mailed to ARBA with supporting documents
  - **Applicants can check application status online**

- **ARBA Case Tracking System (ACTS)**
  - **Case tracking and management**

Army Review Boards Agency (ARBA)

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